

To All Councillors
YOU ARE HEREBY SUMMONED TO A MEETING OF RISTON PARISH COUNCIL
TO BE HELD ON WEDNESDAY 6TH NOVEMBER 2024 AT 7.00PM, AT
VILLAGE HALL, RISTON

THIS IS AN OPEN MEETING AND MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND
IT IS POSSIBLE THAT THIS MEETING MAYBE RECORDED AND/OR FILMED

AGENDA

- 1. Chairmans welcome**
- 2. To receive apologies**
- 3. To receive a Declaration of Pecuniary or Non-Pecuniary Interest**
- 4. To agree on minutes of the meeting held on the 2nd and 18th October 2024**
- 5. To agree to open the meeting to Ward Councillors and members of the public**
(Time is Limited to 10 Minute period where the public has an opportunity to raise matters of interest)

- 6. Planning Applications:**
 - a. Notice of Refusal:** Location – Land southwest of The Bay Horse Inn, Arnold
Siting of 12 Static Caravans and Change of use of Land to Caravan Site (24/00032/REFUSE)

- 7. Correspondence for information and action**
 - a. ERNLLCA Newsletter
 - b. VE Day 80 – 8th May 2025
 - c. Request to continue supporting the Craft Club

- 8. Minor Items for information and action**
 - a. To note Village Hall roof update (Cllr RS Wilson)
 - b. To note PFC Trustee Application Forms (Cllr Khuri)
 - c. To agree to tidy up the village pond by Councillors £0 cost
 - d. To receive an update on the reduction of the hedge in front of the village hall
 - e. To receive an update on an outdoor electrical socket
 - f. To agree to add the link to the PFC webpage to the Parish website, to show their ongoing fundraising
 - g. To agree to set up Direct Debit for the ongoing cost of the Web subscription
 - h. To agree to transfer website content control to Clerk
 - i. To agree to the Clerk to create a Parish Council Facebook page
 - j. To agree on the setup of volunteer groups for working parties in the parish to be covered under the council insurance policy
 - k. To note an offer to develop an area on the website for the Peter Nevill Trust
 - l. To agree to the ongoing website updates for new/additional amendments to walking routes.
 - m. To agree on arranging of the Service of Fire Alarm and full test, including inspection of the emergency lighting.

9. To agree on Grant application form Including the following amendments and any additional:

- a. To agree on the window and % of Grant requests we would award if applications exceeded the £1000 limit in this transition period. Agree when the transition period ends, and the Grant policy takes effect normally
- b. Appendix 2 states January, The Decision to award is January, but we don't meet in January so propose moving this to the February meeting. Also, in clause 6.2 refers to setting the budget in January but again this needs to be changed to February. Clause 4.1.1 mentions runs to Jan, replace with February.

10. Finance

- a. To agree on accounts and bank reconciliation to date
- b. To agree on payments as per Schedule 2
- c. To agree on the purchase of Parish Laptop Est Cost £500
- d. To agree on the purchase of a refurb phone and PAYG Sim Est Cost £100 + £10 PAYG Sim
- e. To approve the purchase of a real Christmas tree for the village hall
- f. To agree on adding Clerk/RFO to Bank Mandate and handing over Payment Control
- g. To agree and approve payment schedule for the remainder of the financial year
- h. To approve the following payments:

Scribe Accounts (Starboard Systems Limited) (November)	£14.40
Web Subscription (Cllr Expense)	£230.40
Phil's Gardening Services – Grass Cutting	£168.00
Defib Pads x 2	£138
Village Hall Cleaning Supplies (Chair Expense)	£43.61

Date of Next Meeting Wednesday 4th December

Signed: Mrs Samantha Rounding

Clerk to the Parish

Date. 01.11.2024