

**MINUTES TO A MEETING OF RISTON PARISH COUNCIL  
HELD ON WEDNESDAY 4TH DECEMBER 2024 AT 7.00PM, AT  
VILLAGE HALL, LONG RISTON**

**Present;** Cllr RF Wilson (Chairman); RS Wilson; M Khuri; P Brown; D France S Rounding (Clerk)

**The Chair welcomes Members**

**159.Receive apologies:** J Britton; J Aston; B Fenwick

**160.Received Declaration of Pecuniary or Non-Pecuniary Interest** – Cllr France & Cllr Khuri Item 164a

**161.Agreed on minutes of the meeting held on the 6<sup>th</sup> November 2024** – Proposed Cllr RS Wilson Seconded Cllr Khuri

**162.Agreed to open the meeting to Ward Councillors and members of the public**

(Time is Limited to 10 Minute period where the public has an opportunity to raise matters of interest)

9 Members of Public in attendance, 3 Members raised their concerns to the Parish Council Regarding the Planning application on the agenda for the evening.

**163.Planning Applications:**

a. To Comment: Arnold Grange, Arnold Lane, West Arnold, HU11 5HP

Proposal: Erection of a free-range egg laying unit with associated feed bins, egg packing and storage building, hardstanding and access track.

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/24/03207/PLF>

The Parish council noted raised concerns and came to a vote, 3 Support 2 Object. Clerk to submit final decision on ERYC Planning portal.

**164.Minor Items for information and action**

a. Approved the information to be added to the website for the Peter Nevill Trust – All in agreement.

b. Noted the change in the Clerks employment status – Cllr Khuri updated the Council on the change.

c. Discussed and approved the fees for Copies of the Village Hall Land Registry – Chair advised this was no longer needed to complete the received request.

d. Noted Councillor Vacancy has not been filled by way of Election, Clerk to advertise available Vacancy on Website, Parish Facebook and Village Noticeboard.

**165.Finance**

a. Agreed on accounts and bank reconciliation to date – Proposed Cllr Khuri Seconded Cllr Brown

b. Reviewed and Approve Draft Budget for 2025/2026 – Information circulated prior to the meeting for the councillors to view, all in agreement with suggested draft Budget, Suggested Precept increase of £1,000, the Parish is currently running in a negative figure, using up reserves, small adjust suggested to allow a gradual increase to bring the running costs into a positive figure over time.

c. Agreed on payments as per Schedule 2 Combined total £736.73 – Circulated prior to the meeting for councillor's view of breakdown. Proposed Cllr RS Wilson Seconded Cllr Khuri

d. Agreed on Clerk applying for a Bank Card for the Parish account (This will allow better financial tracking and management of Purchases direct through Parish Bank rather than expense claims) – All in agreement

e. Approved the following payments Schedule 1: Proposed Cllr France Seconded Cllr Brown

Scribe Accounts (Starboard Systems Limited) (December)	£14.40
Village Hall Caretaker Expense (Maintenance items)	£34.83
Autela Payroll Services	£56.29
Phil's Gardening Services	£294.00
Scottish Water (DD)	£16.50
E.ON Next (DD)	£156.89
Newton Contracting Services LTD (VH Electrical Socket, PAT testing)	£132.00

**166. Clerk update: Clerk Provided an update on ongoing tasks, summary noted.**

1. Clerical error: Spoken with the Information Commissioner's Office, A review of policies and procedures will be undertaken to improve email management and data handling. Confidentiality reminders will be issued to departing members.
2. Accounts Transparency: Review of online account and bank reconciliation display to ensure compliance with GDPR.
3. Working Parties: Establishment of working parties to focus on specific tasks for improved efficiency.

4. Village Events: Plans for D-Day Celebrations, "Riston in Bloom," wildflower planting, and a scarecrow competition to engage the community.
5. ERYC Walkaround: ERYC's Annual Village Walkaround has been replaced by the Street Scene Hub for reporting maintenance issues.
6. Resident Questionnaire: High response received. A plan of action based on feedback will be shared in the New Year.

The Chair ended the meeting with some personal thanks on behalf of the Parish Council:

**Thanks to:**

- PTFA team and all that supported them in making the wonderful Christmas Light Switch on a fantastic community event for Riston and Arnold.
- To all the children at Riston Primary school for decorating the wooden stars we donated. They have definitely added the extra sparkle needed on the dark winter nights.
- Thanks to the PFC and all involved for cutting the hedge at the front of the Village Hall
- Thanks to Cllr Fenwick for sourcing the outdoor socket and making the installation possible prior to the Christmas Light Switch On.
- Thanks to Cllr RS Wilson and Khuri for sourcing, transporting and erecting the tree at the Village Hall.
- Thanks to Cllr Britton for making and decorating the presentation box around the Christmas tree.

Meeting Closed: 19:36 – Signed as a true record

Chairman

Date